

## LAKE COUNTY EDUCATIOAL SERVICE CENTER MINUTES – REGULAR MEETING

### Our Mission

**To excel in providing innovative programs and quality services  
that add value to our educational community.**

The September Regular Meeting of the Governing Board of the Lake County Educational Service Center was called to order at 5:45 p.m. The meeting was held at the Auburn Career Center. “Notice of this meeting was given in accordance with the provisions of Bylaw 0164.R of the Lake County Educational Service enter Governing Board which was adopted in accordance with Section 1-450 of the ORC and the Ohio Administration Procedures Act.” Upon roll call the following members responded with “aye”.

Robert Dawson David Foote Sr. Brian Kolkowski Erik Walter

Also Present: Debra Burke, Heidi Fyffe-Yocum, Julie O’neil, Bill Kermavner, Dr. Brian Bontempo, Carolyn Bennett.

### **Pledge of Allegiance**

### **Superintendent Report**

Department Heads Heidi Fyffe-Yokum, Julie O’neil and Bill Kermavner updated the board members on district report cards, opening year enrollments, and “Unique Like Me” program location.

### **13-084**

A motion was made by Mr. Foote Sr, and seconded by Mr. Walter to approve the following:

1. Board Minutes of the regular meeting of the Board held on August 6, 2013.

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## 2. Permanent Appropriations for Fiscal Year 2013-14

<b>Fd #</b>	<b>Fund Name</b>	<b>Amount</b>
001	General Fund	\$ 11,500,000.00
006	Food Service for Crossroads & LEAD	\$ 9,000.00
007	Special Trust - Unclaimed Funds	\$ 4,000.00
014	Rotary Internal Service	\$ 35,000.00
018	Public School Support	\$ 70,000.00
019	Local Grants	\$ 100,000.00
022	Financing District	
030	Special Levy - Financing District	\$ 6,191,447.00
439	Public Preschool Grant	\$ 65,000.00
451	Data Communication Fund	\$ 5,400.00
463	Alternative Schools Grant	\$ 54,235.00
499	Miscellaneous State Grants	\$ 100,000.00
516	SST Grants - Special Education	\$ 1,100,000.00
587	Transition Improvement Grants	\$ 35,000.00
599	Miscellaneous Federal Grants - SST	\$ 58,000.00
	<b>Total</b>	<b>\$ 19,327,082.00</b>

Roll Call: "Ayes": Mr. Walter, Mr. Dawson, Mr. Foote, Dr. Kolkowski

**Motion Carried**

**Render Financial Reports**

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending July 31, 2013 are hereby rendered. (See Exhibits)

No Action Required

**13-085**

A motion was made by Mr. Dawson and seconded by Mr. Walter to approve the **Lease Agreement** between the Lake County ESC Technical Center, Building B- Lake Academy Lease, Building C – Autism Room. (Exhibit Lease)

Roll Call: "Ayes": Mr. Walter, Mr. Dawson, Mr. Foote, Dr. Kolkowski

**Motion Carried**

**13-086**

A motion was made by Mr. Foote Sr. and seconded by Mr. Walter to approve the Mentor Exempted Village Schools Exhibit A for the 2013-14 school year (EXHIBIT MENTOR) and Beachwood City Schools Exhibit A –Amended for the 2013-14 school year (EXHIBIT BEACHWOOD).

Roll Call: “Ayes”: Mr. Walter, Mr. Dawson, Mr. Foote, Dr. Kolkowski

**Motion Carried**

**13-087**

A motion was made by Mr. Dawson and seconded by Mr. Walter to approve the **Ohio Schools Council Membership** in the amount of \$3,550.00 (EXHIBIT OSC)

Roll Call: “Ayes”: Mr. Walter, Mr. Dawson, Mr. Foote, Dr. Kolkowski

**Motion Carried**

**13-088**

A motion was made by Mr. Dawson and seconded by Mr. Walter to approve the Local Professional development Committee Members for the 2013-14 School Year. LPDC New Members: Debra Burke, Chairperson; Vickie Shucofsky, Chair-Elect; Nan Karako, Recorder (non-voting member); Julie O’Neil, Administrative Member; Maureen Boros, Teacher member; Jim Wank, Teacher member; Tippi Foley, Administrative Alternate; Pat Ruez, Teacher Alternate; Shane Spence, Teacher Alternate.

Roll Call: “Ayes”: Mr. Walter, Mr. Dawson, Mr. Foote, Dr. Kolkowski

**Motion Carried**

**13-089**

A motion was made by Mr. Dawson and seconded by Mr. Walter to approve the following items with Ms Kala King separated:

**A. New Employees, Renewals, Separations Retirements Supplementals, and ESY Positions.**

**B. The District Bus Drivers for the 2013-14 School Year.**

James Ulle, Riverside

Dorothy Farmer, Riverside

Ariann Pearson, Riverside

Tasha Malnar, Riverside

Phillip Hughes, Painesville City

- C. The **extended unpaid leave** of absence for Kristi Silvestro, Guidance Counselor at Wickliffe School District (August 28, 2013 to January 5, 2014). Kristi will return to work on January 6, 2014.
- D. A **medical leave of absence** not covered by FMLA for Rachel Aho, Assistant Principal, Willoughby – Eastlake Schools from November 18, 2013 to approximately January 6, 2013 with doctor release.
- E. **District Substitutes** for the 2013-14 School Year: (EXHIBIT SUB)
- F. **Consultant Agreement** between Lake County ESC and Cheryl Leimbach to provide health services for up to 180 days at 8.5 hours per day, 1:1 nursing services, at a rate of \$25.00 per hour for Perry Local Schools (EXHIBIT LEIMBACH)

**Performance Agreement (Amended)** between Lake County ESC and Barry Shaw to provide janitorial services at the Lake Academy for the 2013-14 School Year in the amount of \$7,239.80 from \$7,027.80 billed to the Lake Academy.

Roll Call: “Ayes”: Mr. Dawson, Mr. Foote, Dr. Kolkowski, Mr. Walter

**Motion Carried**

### **13-090**

A motion was made by Mr. Foote and seconded by Mr. Walter to approve Ms. Kala King (Exhibit Employment-Amended).

Roll Call: “Ayes”: Mr. Foote, Dr. Kolkowski, Mr. Walter

“Abstain”: Mr. Dawson

**Motion Carried**

### **13-091 Executive Session**

A motion was made by Mr. Walter and seconded by Mr. Foote Sr., to move to executive session for **matters required to be kept confidential** at 6:43 p.m.

Roll Call: “Ayes: Mr. Dawson, Mr. Foote, Dr. Kolkowski, Mr. Walter

**Motion Carried**

**Return to Public Session at 6:58 p.m.**

**13-092 Hire Assistant Treasurer**

A motion was made by Mr. Foote and Mr. Walter second to approve:

**Leanne Dearth as Lake County ESC Assistant Treasurer** effective September 16, 2013. The salary for this position will be \$48,000.00 prorated from September 16, 2013 through June 30, 2014. Ms. Dearth is required to obtain a Treasurer's license as a condition of employment and will be moved to a salary of \$53,000.00 upon licensure. The salary will be prorated from the date of the license to June 30, 2014.

Roll Call: "Ayes: Mr. Dawson, Mr. Foote, Dr. Kolkowski, Mr. Walter

**Motion Carried**

**13-093**

A motion was made by Mr. Foote and seconded by Mr. Walter to adjourn the meeting at 7:06 p.m.

Roll Call: "Ayes: Mr. Dawson, Mr. Foote, Dr. Kolkowski, Mr. Walter

**Motion Carried**

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President

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Treasurer

**Treasurers Note:** The meeting was audio taped and a copy of the tape may be obtained by contacting the Treasurer during the course of normal business hours.